



18th December 2014

MINISTRY OF EDUCATION & TRAINING 2014 SENIOR OFFICERS CONFERENCE RESOLUTIONS

The Ministry of Education & Training 2014 Senior Officers Conference took place from Monday 1st December to Friday 5th December 2014, at the VIT Tourism & Hospitality Centre in Port Vila. Approximately 60 people were in attendance each day.

The SEO Conference concluded with around 90 key resolutions that was approved and endorsed and to be included into Ministry of Education & Training and Education Authorities 2015 work plan. Note that these agreed activity oriented resolutions are initially organised according to the sessions presented each day. The Director General and Directors concerned shall be responsible to oversee the implementation of these resolutions under their respective division.

| Coordinating Division (CD) | Units to Assist (UA) | No. | Resolutions | Timeframe |
|---|--------------------------|-----|--|-----------------------|
| Monday 1st December 2014 | | | | |
| Session 10am to 12 noon: MOET Education Act Requirements and MoET Policy | | | | |
| Policy & Planning Unit (PPU) | Quality Assurance Unit | 1 | MOET to conduct awareness on the implementation of the EA9/14. | From January 2015 |
| | GAEA and non-GAEA | 2a | PPU will undertake compliance assessments for Government Assisted Education Authorities (GAEA) and non-GAEA to check that they are in compliance with requirements of the Education Act No 9 of 2014 (EA9/14). | January to March 2015 |
| | School Mapping | 2b | MoET to issue registration certificate to all GAEA and non-GAEA, which will include the list of all their respective schools that are currently in the 2014 Official Registration of Schools. | March 2015 |
| | GAEA and non-GAEA | 2c | GAEA and non-GAEA to confirm compliance to MoET EA9/14 requirements, as per template issued by PPU. Authorities will do the same exercise with their schools. | April to June 2015 |
| | Director Generals Office | 2d | MoET will inform all GAEA and non-GAEA of the compliance gaps. They | July 2015 |

| | | | will be given a grace period of up to 5 years to ensure that all schools comply with the requirements of the EA9/14. This grace period will end in June 2020. | |
|--|--|-----|--|-----------------------|
| | Quality Assurance Unit (QAU) | 3a | PPU to work with Quality Assurance Unit (QAU) to update and complete the Schools Quality Assurance (SQA) Manual, as this will guide all the requirements to officially register a school with an Education Authority. | January to March 2015 |
| | QAU | 3b | All schools are to receive a copy of the SQA Manual. | March 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Monday 1st December 2014 | | | | |
| Session 1pm to 2.30pm: Early Childhood & Care Education | | | | |
| Education Services (ES) | ECCE | 1a | MoET to prepare an Early Childhood and Care Education (ECCE) awareness package to be used by all PEOs and EAs, which will be inclusive of children with special needs. | December 2014 |
| | ECCE, PEOs, GAEAs, non-GAEAs | 1b | PEOs and EAs ensure that communities are well informed through awareness on the importance of Early Childhood and Care Education (ECCE). | From January 2015 |
| | ECCE, PEOs | 2 | ECCE provincial coordinators to take a more proactive role in their involvement with ECCE centres and activities. | From January 2015 |
| | ECCE, DGO | 3 | Government to consider options to provide financial support for EAs or private institutions for ECCE. | December 2015 |
| | ECCE, Administration Education Services, Higher Education (HE) | 4a | Gradually, all teachers for ECCE must be trained and certified to teach. | From January 2015 |
| | | 4b | Finalize working paper for Determination of Salary grades for ECCE teachers. | March 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Monday 1st December 2014 | | | | |
| Session 3.00pm to 4.00pm: Examination Review | | | | |
| Education Services | PEO, QAU, PPU | 1a | PEOs will need to carefully check the newly established year levels, to verify their establishments. An investigative report will be produced. | December 2014 |
| | Examinations & Assessment Unit (EAU), QAU, PPU | 1b | Any schools that have by-passed the PEB to establish a school, be annexed to an existing registered secondary school in 2014, and students issued with a certificate under the registration of the annexed secondary school. <i>eg Year 10 students at Danby Secondary School annexed to registered school, Ipota Secondary School in Erromango. Currently 4 schools which are not registered to any PEBs have set exams this year for students in Year 8 & Year 10. These schools will be closed in 2015.</i> | December 2014 |
| | ES Administration (ESA), DGO, TSC, PEO | 1c | Heads of Schools which have started the Year 7 & 8 schools without approval from the DG MoET will be disciplined, and will no longer be HOS. ZCAs in which current schools are located will be transferred. | January 2015 |
| | PPU, QAU, ESA | 1d | Registration committee that will be established in 2015, will develop specific policies to cover this particular area. | January 2015 |
| | DGO, ESA | 2 | MoET will abolish Year 8 examinations in 2015. All PEBs, GAEAs and non-GAEAs will be informed. | January 2015 |
| | EAU, CDU, VITE, Donor Partners (DP) | 3 | Continue to support Teacher Design Task (TDT) for Years 10, 12eme & 13eme for 2016, with assistance from NZQA, and other donors. | From January 2015 |
| | EAU, CDU, | 4 | To uphold quality, EAU maintains Maths & English/French for examination | From January |

| | VITE | | purposes. | 2015 |
|---|------------------------------------|-----|---|--------------------------------|
| | | 5 | VEAU to develop the Year 10 Mathematics Internal Assessment tool to be introduced in 2016 | December 2015 |
| | | 6 | To strengthen implementation of VANSTA and implement ARTTLE. | From 2015 |
| | | 7 | Introduce PILNA in 2015 using benchmarking tool that all Pacific Island Countries (PICs) use for assessment reporting purposes. | From 2015 |
| | | 8 | Incorporate assessment for Open Schooling as part of the normal activities for EAU assessment. | From 2015 |
| | QAU, PPU, EAU, CDU, VITE | 9 | MoET to develop & finalize a Numeracy & Literacy Policy. | March 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Tuesday 2nd December 2014 | | | | |
| Session 8.00am to 8.30m: MoET Organizational Structure | | | | |
| Director General's Office | HRM, HRD, PEB, GAEA, ESA, DGO, TSC | 1 | PEOs and GAEAs to identify teachers (over-staffing in schools or less teaching hours) which can be seconded or transferred to work in the PEO /GAEA office. | January 2014 |
| | HRD | 2 | Finalize MoET institutional capacity assessment report. | March 2015 |
| | HRD | 3 | Finalize organizational school structure for different levels: ECCE, Primary, Secondary, Higher Education. | April 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Tuesday 2nd December 2014 | | | | |
| Session 9.00am to 12 noon, 12.45pm to 1.45pm: Planning Session | | | | |
| Policy & Planning Division | DGO, Planning Unit (PU), QAU | 1a | To establish a committee to finalize 2015 Annual Work Plan (AWP). | 31 st December 2014 |
| | | 1b | To develop 2016 Annual Work Plan (AWP). | 31 st May 2015 |
| | PU(M&E) | 2 | MoET Monitoring & Evaluation Framework (Skeleton/overview) to be finalized. | 31 st December 2014 |
| | PU, QAU, PEBs, GAEAs, VIT, VITE | 3 | PPU to assist the PEOs, GAEAs, VIT and VITE to develop their Provincial Education Development plan. | 31 st July 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Tuesday 2nd December 2014 | | | | |
| Session 1.45pm to 2.20pm; 2.45pm to 3.15pm: Budget Session | | | | |
| Administration & Finance | FU, PU, ESA, PEB, GAEA | 1 | PEOs and GAEAs to develop a Planning & Budgeting Policy to guide revenue initiatives at the provincial / authority level. <i>This will assist in having fully costed Corporate/Development plans.</i> | 31 st July 2015 |
| | DGO | 2 | MOET to direct request to PMO and MFEM to secure funding support for 205 probationary teachers, at 253.7 million vatu | 31 st December 2014 |
| | MoET Management | 3 | MOET to secure funds for current PSC staff Re-grading | 31 st December 2014 |
| | ES, PEOs, GAEAs, non-GAEAs | 4 | In considering school grants allocation, all PEOs,GAEAS and non-GAEAs to encourage and ensure that all children attend school at the correct age from ECCE. | January 2015 |
| | DGO, FU, DoFT | 5 | MoET will further dialogue with MFEM on the allocation and use of the Operational & Payroll budget. | 31 st December 2014 |

| CD | UA | No. | Resolutions | Timeframe |
|---|--|-----|--|--------------------------------|
| Tuesday 2nd December 2014 | | | | |
| Session 3.15pm to 3.48 pm: Rationalization – Secondary Schools | | | | |
| Policy & Planning Division | Secondary Unit (SU), ESA, QAU | 1 | Set up school of excellence especially in senior secondary schools in each province or in selected senior secondary schools based on its capacity. | January 2016 |
| | ESA, Primary Unit (PU), SU, QAU, PPU | 2 | Use Full Time Equivalent Teachers (FTE) to maximize the number of required teaching hours. | January 2015 |
| | ESA, PU, SU, PPU | 3 | Maximize the use of available spaces in both junior and senior schools instead of creating new schools. | January 2015 |
| | VEMIS Unit (VU), Assets Unit and Facilities Unit (FAU), ESA, PEOs, GAEAs | 4 | To consider option to fund teacher housing in registered schools. PEOs & GAEAs to confirm: <ul style="list-style-type: none"> a. Permanent, semi-permanent, temporary – housing status; b. Schools registered with proper land lease agreement; c. Whether within existing land lease, the school will have capacity to cater for additional accommodation for teachers. | December 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Tuesday 2nd December 2014 | | | | |
| Session 3.48pm to 5.15pm: Global Partnership for Education (GPE) | | | | |
| Policy & Planning Unit | PU, DGO | 1a | Use media to launch partnership with GPE. | 31 st December 2014 |
| | SEO Conference (SEOC) TOR – PU, DGO, Unicef | 1b | Establishment of the Local Education Group (LEG) with clear Terms of Reference (ToR). Recommended members to be on LEG are: <ul style="list-style-type: none"> - MoET DG & Directors & VQA - MFEM Rep - PMO Rep - Trades Rep - Donor Partners: DFAT, MFAT, JICA, Chinese, UN, EU - NGOs: Rotary Int'l; Disabled Society; Live & Learn; World Vision, Save the Children Australia, VEPAC, Vasanoc, VRDTCA, etc - VIT, VITE, USP - Govt Ministries: MoYDS, MoH, MIPU, MoIA, MoAgric, MoLands or all 13 ?? - All GAEA Education Directors - All PEOs - Council of Chiefs Rep - Council of Churches Rep - Retired TSC or PSC Education officers - Any others | 31 st December 2014 |
| | PU, DGO, Unicef | 1c | MOET to draft nomination letter to the UNICEF as the ME and MFAT (NZ) as the CA for GPE Vanuatu. | Mid-January 2015 |

| | PU, DGO, ME & CA | 1d | MOET to Inform GPE of the ME and CA selection. | Mid-January 2015 |
|---|---|-----|---|-----------------------------------|
| | | 1e | MOET and ME and CA to prepare the application of the Education Sector Plan (ESP) grant. | Mid-January 2015 |
| | | 1f | MOET to work with the CA to Submit the Vanuatu application to GPE. | 31 st January 2015 |
| | | 1g | Plan on modality of TA required (institutional or individual) to support development of the plan in open, transparent and consultative manner. | 31 st March 2015 |
| | | 1h | MOET to use grant to do the sector analysis and plan (12 month process worth \$250,000). | 31 st March 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Wednesday 3rd December 2014 | | | | |
| Session 8.15am to 10.00am: Vanuatu Qualification Authority | | | | |
| Vanuatu Qualificati ons Authority | ES/HRD | 1 | MoET to arrange for Heads of Schools or Managers to attend the Vanuatu Quality Management training to better understand "quality" in the system. | From January 2015 |
| | HRD | 2 | MoET to arrange for all Heads of Schools or Managers to attend the Diploma in Management, offered by APTC. | From January 2015 |
| | HRD | 3 | PCV Education Director to circulate training details for HoS to attend in July 2015. | 31 st December 2014 |
| | HRD | 4 | MoET to inform all HoS or Managers of current short-term trainings offered by NZ, and any other available trainings offered. | From January 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Wednesday 3rd December 2014 | | | | |
| Session 10.30am to 12 noon: Students Welfare | | | | |
| Education Services | PPU/QA U/PEBs/ GAEAs/S chool Councils | 1a | PEBs and GAEAs to ensure that schools have copies of the approved Student Welfare Policy and that they implement the policy. | From January 2015 |
| | | 1b | MoET to develop clear guidelines on student discipline – suspension, termination, withdrawals, etc. | From January 2015 |
| | | 1c | School Councils to have clear Student Welfare Policies and guidelines to deal with discipline and rewards, aligned with MoET guidelines. | From January 2015 |
| | ES/ PEBs/GA EAs | 2a | Schools must establish Career and Counseling programs urgently as it has been a priority included in the 2012 and 2013 SEO Resolution. | From January 2015 |
| | | 2b | All schools to establish Student Counselling services. | From January 2015 |
| | TSC | 3a | MoET to monitor all teachers in that they comply with the official standard working hours of 40 hours per week, as stipulated in the Regulation Order No. 44 of 2005. | From January 2015 |
| | | 3b | All schools/teachers must strictly follow the official timetable for schools. | From January 2015 |
| | Schools | 4 | All schools to establish Christian "Fellowship" in their schools. | From January 2015 |
| | PPU / QAU | 5a | MoET to provide planning templates to PEBs/GAEAs and schools to be used by them. | March 2015 |

| | | 5b | All PEBs/GAEAs to develop policies to be used as a guide for schools to develop their own policies in the above areas. | March 2015 |
|---|--------------------------------------|-----|--|--|
| | PPU / QAU/ESA | 6 | MoET to review student teacher ratio at all levels of Education: <ul style="list-style-type: none"> - ECCE - Primary Years 1 to 6 - Junior Secondary School Years 7 to 10 - Senior Secondary School Years 11 to 13 | January 2015 |
| | PPU / QAU/HR M | 7 | MoET to develop template for FLYING MINUTES to be used by PEBs/GAEAs and in schools. Mode: Phone, Written, - <i>Must have formal signed recommendation of board member included in minutes.</i> | January 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Wednesday 3rd December 2014 | | | | |
| Session 1.00pm to 2.00pm: MALAMPA Schools Case - Lesson Study | | | | |
| Education Services | PEBs/G AEs/VI TE/CDU /EAU/PU/SU/T SC | 1 | MoET to consider replicating this trial in other provinces after full Malampa schools are completely assessed. MoET to seek financial support to roll out the "Assessment of Teachers Planning" introduced by MALAMPA PEO to other provinces. All Authorities to check and ensure that teachers must prepare their lesson plan for each class. | From January 2015 to December 2016 From January 2015 From January 2015 |
| | ESA/TSC | 2 | MoET to ensure that there is an ethical process prior to publishing data and photos of teachers, since this assessment can be seen as a research. | March 2015 |
| | ESA/TSC /CDU/E AU/VITE | 3 | To ensure that students results from these trialed schools must be followed up in VANSTA and Year 6 assessment. | From January 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Wednesday 3rd December 2014 | | | | |
| Session 2.00pm to 3.00pm: Vanuatu Institute of Teacher Education | | | | |
| Higher Education | VITE/ESA/PPU/QAU/HRM | | MoET to establish and build capacity for Research Unit at VITE. | From January 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Wednesday 3rd December 2014 | | | | |
| Session 3.15pm to 4.00pm: Early Childhood Education | | | | |
| Education Services | ECCE/PPU | 1 | MoET to establish an ECCE inter-sectoral Cluster Group. | January 2015 |
| | ECCE/PPU/ESA/DGO | 2 | MoET to use data from 2014 EAP region survey to inform ECCE policy and invest in factors that correlate with early childhood development. | From January 2015 |
| | ECCE/PPU/ESA/DGO | 3 | MOET to invest or increase resources in narrowing developmental gaps between children in rural and urban areas. | From January 2015 |
| | ECCE/PPU/ESA/DGO | 4 | MOET to denote maternal education as an early childhood intervention and allocate resources to promote both, parent education and training and formal education. Maternal (and paternal) education predicted child outcomes in the sample as a whole, and in most countries. | From January 2015 |
| | PPU/ESA/DGO | 5 | MOET to invest in building the capacity of in-country teams to conduct evaluation research, thereby improving the quality and representatives of the body of knowledge for evidence-based policy-making. | From January 2015 |
| CD | UA | No. | Resolutions | Timeframe |

| Thursday 4th December 2014 | | | | |
|--|--|-----|--|-------------------|
| Session 8.00am to 10.00am: Curriculum Review | | | | |
| Education Services | CDU/VI TE/ESA | 1 | MOET to ensure that a standardized vernacular language curriculum must be developed. | June 2015 |
| | DGO/ES A | 2 | MOET to continue to liaise with PMO to establish immediately a National Language Commission. | February 2015 |
| | DGO/PP U/FU/C DU | 3 | MOET to secure financing for the development of the learning and teaching materials (syllabus, teachers guides, pupils book, reading materials) from Years 4 to 13. | From January 2015 |
| | DGO/PP U/FU/C DU | 4 | MOET to secure financing for the implementation of the syllabus from years 4 to 13. | From January 2015 |
| | DGO/PP U/FU/C DU | 5 | MoET/VESP to reconsider allocation of budget to consider completion, printing, distribution and training in the use of curriculum materials (syllabus, teacher's guides, pupils' books, other learning and teaching materials). | From January 2015 |
| | DGO/PP U/FU/C DU | 6 | MOET to secure financing for the printing of the policies to assist in the curriculum rollout. | From January 2015 |
| | DGO/PP U/FU/C DU | 7 | MOET to secure financing for the validation of the senior cycle syllabus by external institutions . | From January 2015 |
| | CDU/EA U/VITE | 8 | Curriculum to immediately work on the changes from SPEQ on the senior cycle syllabus. | From January 2015 |
| | HRM /ESA | 9 | MOET to consider recruitment of 1 graphic illustrator, 2 editors, literacy and numeracy officers. | From January 2016 |
| | HRM/C DU | 10 | MOET to ensure training is provided for publication officers and to strengthen the ICT component to meet government requirements. | From January 2015 |
| CD | UA | No. | Resolutions | Timeframe |
| Thursday 4 th December 2014 | | | | |
| Session 10.15am to 11.00am: School Games | | | | |
| Education Services | CDU/VI TE/VAS ANOC/S chools | 1 | MOET to ensure that all schools implement the Physical Education Syllabus. | From January 2015 |
| | Head of Schools | 2 | Schools to allocate a person to carry out PE responsibilities. | From January 2015 |
| | PPU/QA U/ESA/ VASAN OC | 3 | MOET to develop and approve a National Schools Charter which will include standard of sport to be offered and how often the National School Game will occur. | February 2015 |
| | ESA/Do YDT/VA SANOC | 4 | MoET to liaise with the Department of Youth & Sport and VASANOC to ensure there is no duplication of activities, and to <i>consider benchmark for sport; Inpreparation for bigger games e.g. 2017 games, South, Pacific Mini Games, etc.</i> | January 2015 |
| | CDU/VI TE/VAS ANOC/ DOYDT | 5 | MOET to work with other stakeholders to offer Sports Education Program to the "PE" teachers and other resource persons in the community. | From January 2015 |
| | ESA/CD U/VITE/ VASAN OC/MO YDT | 6 | MOET and implementing partners to consult and create a plan of career/performance pathways for the athletes. MOET and stakeholders to develop a policy to guide athletes in the long term. | February 2015 |

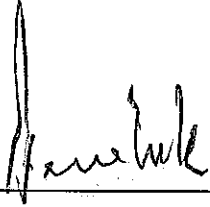
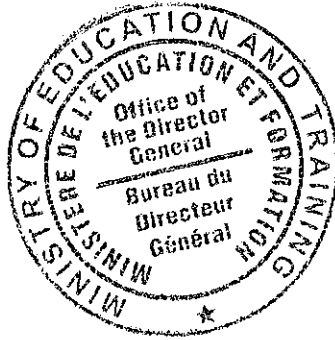
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| | MOET/ MOYDT /VASAN OC | 7a | MoET to revive the secondary school games from July 2015 in Port Vila. | July 2015 |
| | | 7b | MoET and MoYDS will assist with providing budgetary support for this initiative and to work with VASANOC to request funding from other sources e.g. Coca Cola, Nestle, etc. | From January 2015 |
| | | 7c | To consider sales & marketing plan for the National School Game to secure sponsorship for this event. | From January 2015 |
| | | 7d | MOET to establish a National Schools Games committee (MoET rep, MoYDS rep, VASANOC rep, PEO/GAEA rep, etc).Choice of disciplines: Athletic; Court/Beach Volleyball; Water sport – swimming, canoe, kayak, water ball; Boxing; Football; Basketball; | From January 2015 |
| | | 7e | MOET to work on the final listing of sport equipment to be requested through the Chinese Govt to be supplied before the National School Game. | From January 2015 |
| | MoET/T SC | 8 | MOET to authorize teachers to participate in the National School Game annually. | January 2015 |
| | DG: MoET/ MoYDS | 9 | DoET and DoYDS to ensure that Sports officers at the provincial office assist teachers in PE programs. | January 2015 |
| | CDU/EA U/VITE/ VIT/ESA /DGO | 10a | In the short term, MOET will request USP or another educational institution to adapt their PE program to be offered at either VIT/VITE. | From January 2015 |
| | | 10b | In the long term, MOET will develop a higher institute/academy for sport activities. | |
| CD | UA | No. | Resolutions | Timeframe |
| Thursday 4th December 2014 | | | | |
| Session 11.00am to 12 noon: Teaching Service Commission | | | | |
| | | | Only information session | |
| CD | UA | No. | Resolutions | Timeframe |
| Thursday 4th December 2014 | | | | |
| Session 1.00pm to 2.00pm: Higher Institute | | | | |
| Higher Education | HE/PP U/DGO | 1a | MOET to pursue CoM paper on VIHE. | 31 st Dec 2014 |
| | | 1b | Government to approve the establishment of the VIHE through this Council of Ministers (CoM) paper . | Early 2015 |
| | | 1c | MOET to ensure that the VIHE COM Paper to be approved and passed in Parliament. | Early 2015 |
| | PLAS | 12 | Agree to name of institution: ' Vanuatu Institute of Higher Education (VIHE) | 4 th Dec 2014 |
| | HE/PP U/VITE /VIT | 3 | MoET to develop a concept paper, followed by a policy on Higher Education | June 2015 |
| | DGO | 4 | MOET to revive the committee for Higher Education | 31 st December 2014 |
| | ESA/H E/VQA /QAU | 5 | MOET to ensure that the Year 10, students be able to choose for pathways, either through Formal or Non-Formal Schooling, in line with the revised Education Policy Statement. | From January 2016 |

| CD | UA | No. | Resolutions | Timeframe |
|---|---|-----|---|--------------------------------|
| Thursday 4th December 2014 | | | | |
| Session 2.00pm to 3.00pm: Vanuatu Institute of Technology | | | | |
| Higher Education | HE/ES A/VQA /VIT/VI TE | 1 | MOET to ensure that there is an immediate corporate review of VIT programs to deliver higher qualification, beginning from at least Certificate IV. | March 2015 |
| | ESAHE /VQA/ VI T/VITE | 2 | MoET will follow up and assist VRDTCA to ensure that RTCs have the capacity to offer Certificate I, Certificate II and Certificate III. | From January 2016 |
| Thursday 4th December 2014 | | | | |
| Session 3.15pm to 3.45pm: Pastoral Care & Healing Ministry | | | | |
| Education Services | ESA/G AEA/P EO/Sch ool Counci ls | 1 | All churches must take an active part in the school. | From January 2015 |
| | ESA/G AEA/P EO/Sch ool Counci ls | 2a | MoET to encourage all students to be provided with a Bible. | From January 2015 |
| | | 2b | MoET to encourage all schools to have a BIBLE in the staff room. | |
| Thursday 4th December 2014 | | | | |
| Session 3.45pm to 4.30pm: Scholarship Overview | | | | |
| Higher Education | DGO/P PU/QA U/TSC U | 1 | MOET to formulate a policy stand on establishing a National Scholarships and Training Trust. | January 2015 |
| | DGO/T SCU/M FEM | 2 | MOET to seek support from the world bank. | January 2015 |
| Friday 5th December 2014 | | | | |
| Session 8.00am to 10.15am: Transfer of Management of Schools Agreement | | | | |
| Policy & Planning Division | DGO/E SA/GA EA/HR M | 1 | To recruit persons appointed to the Director positions in the GAEA, according to the 3 legislations: TSC, PSC and Employment Act. | From January 2015 |
| | MoET/ GAEA | 2 | To implement the changes following discussions on the agreements between MoET/GAEA. | From January 2015 |
| GENERAL | | | | |
| | | 1a | 2013 SEO resolutions to be signed by DG and Minister. | 19 th December 2014 |
| | | 1b | 2014 SEO resolutions to be signed by DG and Minister. | |
| | | 1c | 2015 SEO conference to commence with 2013 and 2014 resolutions on the FIRST day. | |

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| Policy & Planning Division | DGO/E SA | 2 | Date of Next Meeting: November 2015 in Port Vila | November 2015 |
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I am confirming that the above resolutions from the Ministry of Education & Training 2014 Senior Officers Conference are approved and are to be incorporated into the 2015 work plan by respective Divisions of the Ministry and Education Authorities.

Endorsed and Approved By:

Jesse Dick Joe
Director General

On behalf of ALL Participants of the MoET 2014 Senior Officers Conference